

POINTE NORTH



A P A R T M E N T S

2716 Dawson Road • Albany, Georgia 31707
229.436.4063 • fax 229.436.1556

Thank you for considering Pointe North Apartments for your housing needs!

You need to know a few things before you apply!!

Our Requirements

- Must be 21 to rent
- You must pass a credit check, rental verification & background check
- All occupants 18+ are required to pass a background check (\$15)
- Meet our Income requirements
- No Co-signors allowed
- No pets

What's Included?

- Monthly Pest Control
- Stove, refrigerator, disposal & microwave
- Washer/dryer connections
- Ceiling fans throughout

Here's a checklist to make sure you have everything you need to complete your application!

- Valid government issued ID (military and/or state DL) for ALL occupants 18+
- Proof of Income
 - This can include paystubs (minimum of 2), recent SSI award letters, child support statements, bank statements, etc.
- Completed and signed application
- Completed and signed application for 18+ occupants (for background purposes ONLY)
- Applications are \$40 per applicant and an additional \$20 for each additional background check for other occupants.

<u>Phase 1</u>	<u>Phase 2</u>	<u>Phase 3</u>	<u>Phase 4</u>
<i>The original</i>	<i>Est. 2012</i>	<i>Est. 2014</i>	<i>Est. 2015</i>
1 bedroom \$440	1 bedroom \$475	1 bedroom \$550	1 bed/1 bath \$575
2 bed/2 bath \$545	2 bed/2 bath \$595	2 bed/2 bath \$695	2 bed/2 bath \$795
2 bed/1 bath \$525		<i>*Luxury Units*</i>	<i>*Luxury Units*</i>
\$300 Deposit	\$350 Deposit	\$450 Deposit	\$450 Deposit

www.PointeNorthApartments.com

Applicant Information

Name: _____ **Today's date:** _____

DOB: _____ SSN: _____ CELL: _____

Email: _____

Current **FULL** Address: _____

(Circle One) Own / Rent _____ How long at this address? _____ Monthly Payment: _____

Present Landlord: _____ Landlord Phone: _____

ID: Military Driver's License (State Issued: _____) ID Card _____ ID Number: _____

Spouse/Co-Applicant Information

Name: _____

DOB: _____ SSN: _____ CELL: _____

Email: _____

Current Address: (if same as spouse leave blank) _____

(Circle One) Own / Rent _____ How long at this address? _____ Monthly Payment: _____

Present Landlord: _____ Landlord Phone: _____

ID: Military Driver's License (State Issued: _____) ID Card _____ ID Number: _____

Employment & Income Information

Current Employer(Applicant): _____ Phone: _____

Employer Address: _____

Dates: From: _____ To: _____ Position: _____ Supervisor: _____

Hours/week: _____ Rate: _____ Avg. Monthly Income: _____

Current Employer(Co-Applicant): _____ Phone: _____

Employer Address: _____

Dates: From: _____ To: _____ Position: _____ Supervisor: _____

Hours/week: _____ Rate: _____ Avg. Monthly Income: _____

Please list any other VERIFIABLE sources of Income below.

Source: _____ Amount: _____ How Often? Weekly / Biweekly / Monthly / Yearly _____

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Combined Annual Income: _____

Resident Information

Who all will be residing in the apartment with you?

Name: _____ Age: _____ Relationship: _____ Occupation: _____

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Name: _____ Age: _____ Relationship: _____ Occupation: _____

Emergency Contact(s) Not residing with you

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

ALLOWED ACCESS (PLEASE INITIAL IN THE SPACE PROVIDED) _____ In the event of serious illness, death, or other circumstances that would make you unavailable, the emergency contact can remove your property from your unit or the common areas.

Vehicle Information:

Make: _____ Model: _____ Year: _____ Color: _____ Tag: _____ State: _____

Make: _____ Model: _____ Year: _____ Color: _____ Tag: _____ State: _____

Make: _____ Model: _____ Year: _____ Color: _____ Tag: _____ State: _____

Criminal Background: Have you or your spouse/co-applicant ever been:

-Convicted of a felony? If yes, please explain.

Applicant: No Yes (explain) _____

Spouse/Co-Applicant: No Yes (explain) _____

Rental History: Have you or your spouse/co-applicant ever been:

-Been evicted or asked to move out? _____ Declared bankruptcy? _____

-Broken a rental agreement or lease? _____ Been sued for damage to rental property? _____

-Been sued for non-payment of rent? _____

Other Information

What size apartment would you prefer? _____ **Did anyone refer you? If yes, then who?** _____

How did you hear about us? (mark all that apply)

- | | | |
|--|--|--|
| <input type="checkbox"/> Drive By | <input type="checkbox"/> Phonebook | <input type="checkbox"/> Search Engine |
| <input type="checkbox"/> Apartments.com | <input type="checkbox"/> Facebook | <input type="checkbox"/> Apartment Publication |
| <input type="checkbox"/> Apartmentfinder.com | <input type="checkbox"/> Word of Mouth | <input type="checkbox"/> Other |

Authorization for Background Check and Other Correct Information

Applicant authorizes Pointe North Apartments, and its' staff to contact past and present landlords, employers, creditors, credit bureaus, law enforcement agencies and any other sources deemed necessary to investigate applicant. Applicant acknowledges that false information herein may constitute grounds for rejection of this application, termination of right of occupancy, and/or forfeiture of deposits and may constitute a criminal offense under the laws of this state. Any person or firm is authorized to release information about the undersigned upon presentation of this form or a copy of this form at any time. Applicant agrees to the terms of the "Security Deposit Agreement" below.

Security Deposit Agreement

Applicant has provided a Security Deposit as well as an Application Fee in consideration for owner's taking the dwelling unit off the market while considering approval of this application. If applicant is approved but fails to enter into the contemplated lease within three (3) days after notice of such approval, the security deposit shall be forfeited to owner. In addition, the security deposit will be refunded if applicant is not approved. Keys will be furnished only after contemplated lease and other rental documents have been properly executed by all obligated owner or owner's agent to execute a lease or deliver possession of the proposed premises. The contemplated lease is the rental agreement and any written addendums that will be signed at a later date.

X

Application Signature

Date

X

Co-application Signature

Date

For Office Use Only	
Approval:	YES NO
Reason :	
Unit Number:	
Move In Date:	
Other Info:	

Rental Verification Form

<i>*Applicant Only*</i>		
Applicant Name:		Phone:
Landlord:	Landlord Phone:	Landlord Fax:
<i>I hereby authorize the release of information below regarding my residency at the following address:</i>		
Street:	City:	State/Zip:
Applicant Signature:		Date:

****Landlord Only****

Please verify the following information at your earliest convenience.

1. Length of occupancy	From:	To:
2. Monthly rental amount:		
3. Was rent paid on time?	If not, number of times late:	
4. Is there a balance due?	If yes, how much?	
5. Has applicant given notice?	If not, what is required notice?	
6. Has there been any complaints or disturbances reported on applicant?		
If yes, please explain:		
7. Have any dispossessory warrants been filed against applicant?	If yes, how many?	
8. Was premises left clean?		
9. Did resident damage premises?		
10. Would you rent to this applicant again?		

Information supplied by: _____
Title: _____
Phone: _____
Signature: _____

Please fax this form back to (229) 436-1556.
Thank you for your assistance.
Sincerely,

Property Manager